



Updated: 03/03/2026

CSFP: Commodity Supplemental Food Program

CSFP is a program for low-income seniors 60 and over with incomes of less than 150% poverty. Qualifying seniors receive a monthly food package of healthy shelf stable USDA commodities.

CSFP is a yearly program. Clients are required to re-certify each year to remain on the program. It is important that clients pick up the food package each month as two consecutive no shows will result in removal from the program. *Clients may reapply but may be placed on a waitlist.

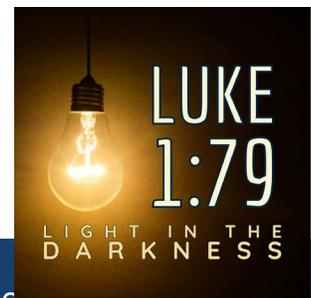
REQUIREMENTS:

- Application
- Proof of age (MUST BE 60 or older): state issued ID
- Proof of residency (MUST live in Indiana): state issued ID, lease, SS determination letter or utility bill within 60 days of enrollment date
- Proof of income for every member of the household: SS determination letter, pension, check stubs, etc.

Household Size	Annual	Monthly	Household Size	Annual	Monthly
1	\$ 23,940	\$ 1,995	5	\$ 58,020	\$ 4,835
2	\$ 32,460	\$ 2,705	6	\$ 66,540	\$ 5,545
3	\$ 40,980	\$ 3,415	7	\$ 75,060	\$ 6,255
4	\$ 49,500	\$ 4,125	8	\$ 83,580	\$ 6,965
For each additional household member, add				\$ 8,520	\$ 710

Contact Information:

Melissa Higbee - Executive Director
 (260)226-3048 cell
melissa@HopeHouseFYCO.org



NONDISCRIMINATION:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (833) 256-1665 or (202) 690-7442; or
- (3) email: program.intake@usda.gov

This institution is an equal opportunity provider.



Division of
Nutrition &
Physical Activity

Commodity Supplemental Food Program (CSFP)
Participant Application

Form CSFP 0003

Local Agency	Distribution Site
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Household Information (PLEASE PRINT) *To be completed by Applicant, Household Member, Authorized Representative or Agency that is determining eligibility.*

Name of Applicant (Last, First, Middle Initial)	Date of Birth
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Address (Street, City, State, ZIP Code)	Area Code and Telephone No.	Gender <input type="checkbox"/> M <input type="checkbox"/> F <input type="checkbox"/> NB
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Have you ever received food from the Commodity Supplemental Food Program? Yes No
 If yes, where? _____
 Date applicant last received food from the CSFP: _____

Income Description	Amount	Frequency

Total number of household members	Total gross income (before deductions) of all household members \$ <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	Note: SNAP benefits do not count as income.
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CSFP Income Guidelines (150% of poverty)

I hereby certify that my household income is at or below the following guidelines:

			Yes []	No []	
Household Size	Annual	Monthly	Household Size	Annual	Monthly
1	\$ 23,940	\$ 1,995	5	\$ 58,020	\$ 4,835
2	\$ 32,460	\$ 2,705	6	\$ 66,540	\$ 5,545
3	\$ 40,980	\$ 3,415	7	\$ 75,060	\$ 6,255
4	\$ 49,500	\$ 4,125	8	\$ 83,580	\$ 6,965
For each additional household member, add				\$ 8,520	\$ 710

To be completed by program staff

Eligibility Income <input type="checkbox"/> Yes <input type="checkbox"/> No Residence <input type="checkbox"/> Yes <input type="checkbox"/> No	Category <input type="checkbox"/> Age eligible <input type="checkbox"/> Not categorically eligible	Determination <input type="checkbox"/> Eligible <input type="checkbox"/> Not Eligible <input type="checkbox"/> Eligible-On Waiting List	Date Determination Notice Sent: Determination Date: Date of Initial Visit: Certification Period _____ - _____
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Signature-Individual Making Determination	Title-Individual Making Determination
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Participant Acknowledgement

If placed on the program, I will pick up food as directed. Failure to pick up food as directed may result in being dropped from the program.

I understand that if I choose to send an alternate (proxy) to pick up my food, I must have a completed Proxy Form on file designating that person.

I understand that the food provided by this program is intended for the participant for whom it is prescribed.

Fair Hearing

I may appeal any adverse decision made regarding my eligibility for the Program. I or my caregiver may request a fair hearing by making a verbal or written request to a State or Local Agency official within sixty (60) days of the notification date of an adverse action.

MUST BE COMPLETED: If applicant refuses, fill in this section based on intake person's visual determination.

Ethnicity: Hispanic or Latino Not Hispanic or Latino
Race: check all that apply
 American Indian or Alaska Native Asian Black or African American
 Native Hawaiian or Other Pacific Islander White

Certification (MUST BE READ TO APPLICANT BEFORE SIGNING):

This application is completed in connection with the receipt of Federal assistance. Program officials may verify information on this form. I am aware that deliberate misrepresentation may subject me to prosecution under applicable State and Federal statutes. I am also aware that I may not receive CSFP benefits at more than one CSFP site at the same time. Furthermore, I am aware that the information provided may be shared with other organizations to detect and prevent dual participation. I have been advised of my rights and obligations under the program, including the right to appeal any decision made by the local agency regarding my denial or termination from the Program and that the local agency will make nutrition education available to me and I am encouraged to participate. I certify that the information I have provided for my eligibility determination is correct to the best of my knowledge. I authorized the release of information provided on this application form to other organizations administering assistance programs for use in determining my eligibility for participation in other public assistance programs and for program outreach purposes. (Please indicate decision by placing a checkmark in the appropriate box.)

YES NO

Signature – Applicant	Date	Name of Proxy – Optional (<i>print</i>)
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STAFF CERTIFICATION: I certify I have read this page to the applicant and all items are completed.

Staff Printed Name	Date	Staff Signature
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